# TIPS for Creating Impactful Inclusion Moments

Inclusion moments are 2-5min micro learning presentations incorporated into regular meetings.

Below are some tips to maximize the impact of your Inclusion Moments.

## TIP 01 Share Responsibility

A best practice for effective Inclusion Moments is to ensure everyone shares the responsibility of curating and presenting the moments. This will not only share the work it also creates ownership as everyone gets chance to choose a topic that matters to them.

### TIP 02

#### Keep them short

A great Inclusion Moment doesn't take over the whole meeting or distract the team from the original purpose of the meeting. It should grab the audiences attention and create a curiosity to investigate or discuss further another time while providing enough value that the moment itself is beneficial.

## TIP 03 Be Consistent

Once you and the team have chosen a meeting to incorporate the Inclusion Moments make sure you commit. Building these moments in consistently will help impact mindsets and behaviours overtime.

## TIP 04 Be Relevant

When building the Inclusion Moments encourage your team to look to current events or upcoming days of celebration/recognition for inspiration on topics. Linking learning to real events helps wtih not only understnading but also long term rention of what is learned.



Start you Inclusion Moments today!

FOR MORE INFORMATION OR FOR MORE IDEAS ON HOW YOU CAN CONTRIBUTE TO A MORE INCLUSIVE WORKPLACE CONTACT BEYOND DIVERSITY INC. OUR TEAM WILL HELP

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